Sharing MyChildren's Access
Boston Children's and Franciscan Children's Portal Users
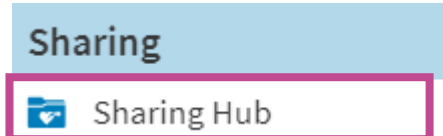
Boston Children's Hospital

Follow the below steps to share MyChildren's and medical records access with others including family members, healthcare provider or school.

1. Log in to MyChildren's
- Open the MyChart app or log in to your MyChildren's account.
- Check that you are viewing the correct patient's account in the top right corner.

2. Select Sharing Hub
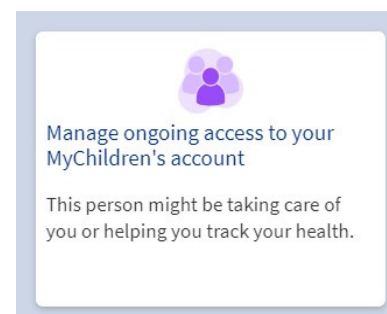- Select the menu in the left hand corner.

Sharing

Sharing Hub

3. Select a family member, close friend or careteaker
- Users can choose themselves, a family member over 18, another healthcare provider, school or someone else.

4. Select Manage ongoing access to your MyChildren's account.
- Users must give access to someone over the age of 18.

Manage ongoing access to your MyChildren's account

This person might be taking care of you or helping you track your health.
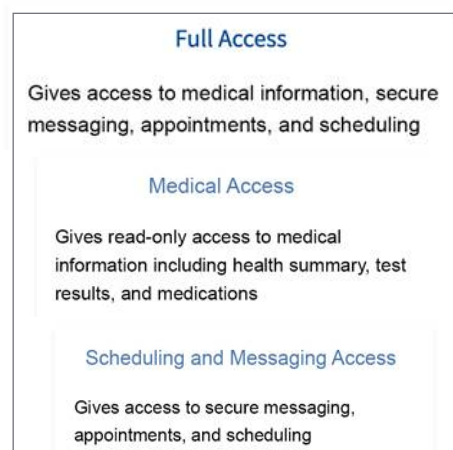
5. Select Invite Someone
- At the top of the page, select **+Invite Someone**.

6. Insert required information to share access
- Enter the full name and email of the person you wish to invite.

7. Select the kind of access you want this person to have to your chart
- **Full Access** - access to medical information, secure messaging, appointments and scheduling.
- **Medical Access-** gives read-only access to medical information including test results and medications.
- **Scheduling and Messaging Access** - gives access to only messaging, appointments and scheduling.

NOTE: Sensitive information and items marked as confidential will not be shared with the person being granted access.

Full Access

Gives access to medical information, secure messaging, appointments, and scheduling

Medical Access

Gives read-only access to medical information including health summary, test results, and medications

Scheduling and Messaging Access

Gives access to secure messaging, appointments, and scheduling

8. Invited person will receive an email
- They will select **Accept Invitation** and then enter the patient's date of birth.

Questions? Contact the Digital Health Support Team at 617-919-4396. Available Monday to Friday from 7 a.m. to 7 p.m. and Saturday from 8 a.m. to 4 p.m.
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