

Update your MyChildren's Communication Preferences

Boston Children's and Franciscan Children's Portal Users



Customize how you wish to receive your MyChildren's notifications to ensure you never miss a reminder or appointment update.

1. Log in to MyChildren's

- Open the MyChart app or log in to your MyChildren's account.
- Check that you are viewing the correct patient's account in the top right corner.

MyChart app icon



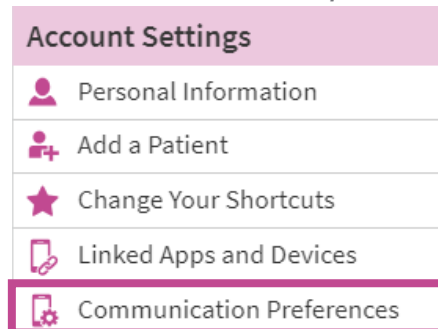
2. Select the menu

- Located in the top left corner on the computer and MyChart app.

3. Select Communication Preferences

- Located under **Account Settings** or you can search **Communication Preferences** in the menu search.

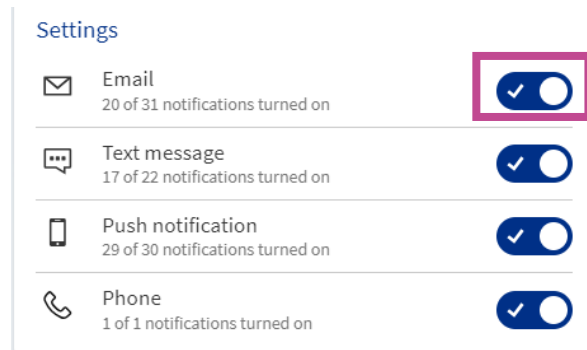
Step Three



4. Update your preferences

- Select how you would like to receive your MyChildren's notifications by sliding the circle to the left or right.
- You can customize your details in the below categories:
 - Appointments
 - Messages
 - Health
 - Billing
 - Questionnaires
 - Telehealth
 - To Do

Step Four



5. Select Save changes

- To ensure your changes are saved to your account, select **Save changes** at the bottom of the screen.